

**SUBJECT: INTERNAL AUDIT PROGRESS REPORT**

**REPORT BY: CHIEF EXECUTIVE AND TOWN CLERK**

**LEAD OFFICER: AMANDA STANISLAWSKI, AUDIT MANAGER**

**1. Purpose of Report**

1.1 To present the Internal Audit Progress Report to the Audit Committee, incorporating the overall position reached so far, and summaries of the outcomes of audits completed during the period.

**2. Executive Summary**

2.1 The report highlights progress against the audit plan. We have currently completed 61% of the revised plan. There are eleven pieces of work in progress, one of which is at draft report stage.

2.2 One report has been issued since the previous Progress Report in November. This is the Stores report which has been given a Limited assurance rating.

2.3 We have also completed the Combined Assurance work the results of which will be reported in the Annual Report.

2.4 We have identified that there are issues with the timeliness of completing the audits and the receiving of agreed actions for the reports. Some of this can be attributed to the staffing levels within the team but not all so we are working on other processes we can introduce to improve our engagement process with service areas.

**3.2 Internal Audit Progress Report**

3.3 The Internal Audit progress report attached (Appendix A) covers the following areas :-

- Progress against the plan
- Summary of Audit work
- Current areas of interest relevant to the Audit Committee

**4. Organisational Impacts**

4.1 Finance (including whole life costs where applicable)

There are no direct financial implications arising as a result of this report.

4.2 Legal Implications including Procurement Rules

There are no direct legal implications arising as a result of this report.

#### 4.3 Equality, Diversity & Human Rights

The Public Sector Equality Duty means that the Council must consider all individuals when carrying out their day-to-day work, in shaping policy, delivering services and in relation to their own employees.

It requires that public bodies have due regard to the need to:

- Eliminate discrimination
- Advance equality of opportunity
- Foster good relations between different people when carrying out their activities.

There are no direct E and D implications arising as a result of this report.

### 5. Recommendation

5.1 Audit Committee are asked to review and comment on the content of the latest Internal Audit Progress Report for 2022-23.

**Key Decision** No

**Do the Exempt Information Categories Apply?** No

**Call in and Urgency:** Is the decision one to which Rule 15 of the Scrutiny Procedure Rules apply? No

**How many appendices does the report contain?** One

**List of Background Papers:** None

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